

**NW ALLEN PARISH WATERWORKS DISTRICT
REGULAR MEETING**

February 10, 2025

The regular meeting of the NW Allen Parish Waterworks District was called to order at 6.00pm, on Monday, February 10, 2025, at the Water District Office by Joy Williams. A prayer was given by Joshua Thompson. The Pledge of Allegiance was repeated.

Present

Board Members: Carolyn Deshotels, Charles Morrow, Shirley Stanton, Joshua Thompson, Joy Williams; Operators: Dustin Kisting, Adam Johnson, and Office Manager: Penny Johnson

Operator's Report

- Dustin Kisting informed that Board that Maguire Iron put the new wire in the ground storage tank for the float. They also vacuumed out and disinfected the tank.
- He said that we need to get 4 or 5 auto-flush valves back into service, after we get the parts to fix them.
- He updated the Board on work being done for the CWEF Grant.
- He has talked to Dewayne Paul at LRWA on our water losses. The LRWA personnel will come to do an extensive search on our system, looking for water losses. We have not been able to get our local fire department to let us know how much water they use when filling up their tank trucks or when fighting fires. We do not charge them for water, but we do need to know how much water they use.

New Business

- Penny Johnson gave her resignation letter to the Board, with an effective date of April 30, 2025. This will give the Board time to find a replacement, and have her train her replacement.
- The Board discussed the proposed Personnel Manual. The Board will meet on Monday evenings at 6pm, for the next few weeks, to go over sections of the manual.

Office Manager Report

- There were 587 active customers during the month of January.
- e customers filed claims with Servline Leak Insurance during the month of January.
- The January, 2025, ending bank balance for the Operating Account was \$36,724.62.

Joshua Thompson made the motion to adjourn. Charles Morrow seconded. All agreed.

The next scheduled meeting will be held at 6:00 pm on March 10, 2025.

Charles Morrow, Interim President

Attest by:/s/ Penny M. Johnson, Office Manager