

NW ALLEN PARISH WATERWORKS DISTRICT REGULAR MEETING

July 8, 2024

The regular meeting of the NW Allen Parish Waterworks District was called to order at 6.00pm, on Monday, July 8, 2024, at the Water District Office by Joy Williams. A prayer was given by Charles Morrow. The Pledge of Allegiance was repeated. The June, 2024 minutes, and were approved.

Present

Board Members: Carolyn Deshotels, Charles Morrow, Shirley Stanton, Joy Williams, Operators: Adam Johnson, and Office Manager: Penny Johnson

Absent

Board Member: Josh Thompson, and Operator: Dustin Kisting

Guests

Glenn Turner, P. E., CEO/President of Meyers, Meyers, Lecroix, & Hixon, Ethan Byrt, P. E. Meyers, Meyers, Lecroix, & Hixon, and Teddy Rasberry, Customer

Operator's Report

- Adam Johnson said that the top of the N. Tower had been fixed. He also took a water sample to be tested, before the State would allow the tank to be put back in service. The water sample came back ok. The Office Manager sent 7 pictures and the water sample result to the State. The State ok'd the N. Tower going back online.
- Adam Johnson will tell Dustin to get a quote for repairing our old generator and its motor that burned up during the days after Hurricane Laura.
- Adam Johnson told the board that he and Dustin Kisting had to replace a meter for an active customer because the meter was not registering any water usage. The Office Manager will get a list of all active meters that have "0" usage to give to the operators.

New Business

- Teddy Rasberry expressed concern about his water bills being so high. The Board offers several suggestions, including replacing his meter and testing his old meter. If the old meter worked properly, he would be charged \$75.00. If the meter was in error, his bill would be adjusted. The operators will also test the gallons per minute flowing from the meter. The Office Manager will also print out his water bill history.
- The Office Manager presented a proposal to go with Utilipay for our credit-card transactions. We have had too many problems with Xpress-Pay. Shirley Stanton made a motion to change to Utilipay. Charles Morrow seconded. All agreed. We will have to give a 30-day notice to Xpress-pay.
- The Office Manager presented information for the Board about our swimming pool policy for inactive members. The Board reiterated the policy that was already in place: If an inactive customer wants their water turned on to fill up their pool, the inactive customer must come to the office during normal business hours to fill out an application and pay the fees totally \$125.00 plus a \$50.00 deposit. The customer is then required to pay for the water used, when the customer gets the bill at the end of the month. The customer is required to notify the Office when the customer wants the water cut off, after filling their pool. If they notify the Office after the new bills are calculated, the customer will be required to pay another month.

Old Business

- Glenn Turner updated the Board on the status of our Filter's Project, and our Emergency CWF Project for a new bore at Whiskey Chitto on Hwy 26. He said the State has sent a final letter with several small corrections. Only one company from Haughton, LA, submitted a bid close to the amount requested, but they were \$12,651.00 over the amount. He requested the additional \$12, 651.00 and the State approved it. He said that we will also get a new generator at the North Tower Well.
- The Office Manager discussed that all Board Members are signed up for the Management Class on July 15, 2024 at the LRWA Annual Conference. Also, all Board Members are registered to go the Awards Luncheon on July 17, 2024.
- The Office Manager reminded the Board that the district needs a policy manual.

Office Manager Report

- There were 589 active customers during the month of June.
- Three claims were made to Servline Leak Insurance, during the month of June.
- The June, 2024, ending bank balance for the Operating Account was \$32,521.02.

Shirley Stanton made the motion to adjourn. Carolyn Deshotels seconded. All agreed.

The next scheduled meeting will be held at 6:00 pm on August 12, 2024.

Joy Williams, President

Attest by:/s/ Penny M. Johnson, Office Manager