

NW ALLEN PARISH WATERWORKS DISTRICT REGULAR MEETING

May 8, 2023

The regular meeting of the NW Allen Parish Waterworks District was called to order at 6.00 PM, on Monday, May 8, 2023 at the Water District Office by Joy Williams. A prayer was given by Joshua Thompson, and the Pledge of Allegiance was repeated.

Present

Don Dowies, Charles Morrow, Shirley Stanton, Joshua Thompson, Joy Williams, Dustin Kisting, and Penny Johnson

Absent

Kristen Mckenzie

Guest

Jason Smith, Louisiana Insurance

Approval Of Minutes

Joy Williams stated that the April Minutes as presented with no corrections, stand approved as read.

Operator's Report

- Dustin Kisting told the Board of the problems that occurred when they were putting in a meter on Hanchey Road.
- He also explained that we switched to the North Tower to provide water for the system. The North Tower pumps are running only 5 hours/day, since the North Tower is gravity fed, while the Faiview Well needed to run 24 hours/day, 7 days/week. This will also allow us to have the ground storage tank at the Fairview Well inspected.
- He told the Board about all the meters that have been flooded in the last several months, and how radio-read meters would help.

New Business

- Jason Smith presented the new policy. Don Dowies made a motion to accept the new policy, Charles Morrow seconded. All agreed.
- Shirley Stanton told the Board about what she had learned at the Operator's Quarterly Meeting on April 17, 2023. She explained that those of us that have generators that run on natural gas instead of diesel, are better off in case of a hurricane, because of supply issues. The next Operator's Quarterly Meeting will be in Kinder, July, 2023.
- Charles Morrow made a motion to pay for all the Board Members to go to the Management Training on July 17, 2023, in Lake Charles, and also pay for the Office Manager and possibly two Board Members to attend the 24-hour Technical Conference, July 18-20, 2023. Shirley Stanton seconded. All agreed. All Board Members are required to attend training each year.
- The Board discussed hiring an Operator Helper. Don Dowies made a motion to accept applications. Joshua Thompson seconded. All agreed.
- The Board discussed the need to buy 15 radio-read meters to put in flood prone areas, and where dogs are an issue. Shirley Stanton made the motion to buy 15 more radio-read meters, Charles Morrow seconded. All agreed.

Old Business

- The Board discussed the revised Servline Proposal. Don Dowies made a motion to table the discussion until the next meeting. Joshua Thompson seconded. All agreed.

Office Manager Report

- The Office Manager asked the Board to consider using Xpress-Pay to process our customer's credit cards. The customer will be able to log on and see what they owe, and set up reoccurring payments. Shirley Stanton made the motion to change to Xpress Pay to accept our customer's credit cards, and pay CSDC \$1168.00 to provide the interface. Joshua Thompson seconded. All agree.
- There were 564 active customers during the month of April.
- The April ending bank balance for the Operating Account was \$31,415.91.

Don Dowies made the motion to adjourn. Charles Morrow seconded. All agreed.

The next scheduled meeting will be held at 6:00 pm on June 12, 2023.

President: Joy Williams, President

Attest: Penny Johnson, Office Manager