

NW ALLEN PARISH WATERWORKS DISTRICT REGULAR MEETING

November 13, 2023

The regular meeting of the NW Allen Parish Waterworks District was called to order at 5:30pm, on Monday, November 13, 2023 at the Water District Office by Charles Morrow. A prayer was given by Charles Morrow. The Pledge of Allegiance was repeated.

Present

Charles Morrow, Shirley Stanton, Josh Thompson, Dustin Kisting, and Penny Johnson

Absent

Don Dowies and Joy Williams

Guests

Glenn Turner, Meyers, Meyers, Lecroix, & Hixon, and J. Hardy Andrews, Foley & Judell, LLP

Operator's Report

- Dustin Kisting reported that Griner Drilling Company sent us an estimate on repairing the #2 booster pump. The Board had already voted to get the pump fixed.
- He discussed getting another VDF for our north tower well. This will alternate pumping water every other day into the North Tower Storage Tank & the Fairview Storage Tank. The estimate is \$7,500. He also stated that the clocks don't work on the Instrument panel at the Fairview well. Shirley Stanton made a motion to buy another VDF with the contingency that we get a warranty. Josh Thompson seconded. All agreed. Dustin received a text message that we get a one-year warranty.
- He reported that Griner Drilling will come out and check both wells, change the packing around the shafts, grease, check the production, etc. for \$650 per well. Joshua Thompson made a motion to get Griner to come. Shirley Stanton seconded. All agreed.
- He presented the estimates on getting our door facings scraped and repainted, the rotten wood replaced, and getting overhangs for both doors. The Board chose treated wood instead of metal. Adam Johnson estimated \$2,300 for treated wood. Joshua Thompson made the motion to accept Adam Johnson's bid. Shirley Stanton seconded. All agreed.
- Dustin suggested that the Board ask our substitute operator, David Briscoe, to come work for a week once a month when needed, to locate unused meters. The Board agreed.
- Dustin proposed that the Board ask Mike Smith Construction to come when needed, to put in the radio-read meters that we have already bought, possibly 25 at a time. Joshua Thompson made a motion to have Mike Smith Construction come when needed.
- Dustin told the Board of possible needs for applying for the CWEF and LGAP Grants. One need is to repair or replace some of our shut-off valves that have frozen or broken.
- He explained that he is checking on prices and paint costs to paint our motors and pipes at both wells. Parts were sanded and painted last year, but not with the correct paint.

New Business

- We discussed getting bids for our old generator. Glenn Turner suggested that we get a new motor for the generator and use it at the North Tower.
- J. Hardy Andrews presented two Resolutions to the Board, concerning the water filter's project. Charles Morrow made a motion to pass the Preliminary Resolution. Shirley Stanton seconded. All agreed. The Board had a roll call vote on each resolution.

Preliminary Resolution

Charles Morrow: Yay
Shirley Stanton: Yay
Josh Thompson: Yay

Bond Resolution

Charles Morrow: Yay
Shirley Stanton: Yay
Josh Thompson: Yay

- The Office Manager told the Board about using a collection agency to recoup former customer's unpaid water bills.

Old Business

- The Office Manager updated the Board on the progress with the Servline Leak Protection. The protection will start on December 1, 2023, and be included on the December water bills that will be mailed out on November 27, 2023.
- The Office Manager updated the Board on the progress with bank drafts. The first bank drafts will be taken out of signed-up customer's bank accounts, on December 11, 2023. Water bills will state that if a customer has a Bank Draft.

Office Manager Report

- There were 579 active customers during the month of October.
- The October ending bank balance for the Operating Account was \$29,594.12.

Shirley Stanton made the motion to adjourn. Josh Thompson seconded. All agreed.

The next scheduled meeting will be held at 6:00 pm on December 11, 2023.

Joy Williams, President

Attest by:/s/ Penny M. Johnson, Office Manager