

NW ALLEN PARISH WATERWORKS DISTRICT REGULAR MEETING

October 9, 2023

The regular meeting of the NW Allen Parish Waterworks District was called to order at 6:00pm, on Monday, October 9, 2023 at the Water District Office by Joy Williams, Board President. A prayer was given by Charles Morrow.

Present

Don Dowies, Charles Morrow, Shirley Stanton, Joy Williams, Dustin Kisting, and Penny Johnson

Absent

Joshua Thompson

Operator's Report

- Dustin Kisting reported about the many leaks that he has had to repair, where Womack would stop with new pipe, and not replace the thin blue pipe up to certain meters. It was our understanding that they were to replace all the pipe up to the meters. The blue pipe is splitting and causing leaks.
- He is planning on taking the #2 booster pump to Kelly's Tool Company to get it reworked.
- He updated the Board that the bore is finished on Hwy 26, and the bore to be completed on Hamilton Cemetery Rd.
- The Board discussed two potential customers that will require complicated bores.

New Business

- Shirley Stanton & Penny Johnson told the Board of going with the Office Manager, to the Allen Parish DA's Office and discussing rental properties. The Board then discussed Rental Property Water Deposits. Don Dowies made a motion to raise Renter Deposits to \$100.00. Charles Morrow seconded. All agreed.
- The Office Manager reported that the door casings on our office building need painting, and in some places, replaced. Dustin Kisting said he would get an estimate. The Board suggested that he get two or three.
- The Office Manager asked the Board to approve auto-drafts for customers. We will pay a fee to our utility company for the interface. The service will be free to customers. Shirley Stanton made a motion to approve auto-drafts. Charles Morrow seconded. All agreed.

Old Business

- The Office Manager updated the Board on the progress with Servline Leak Protection. All customers received a letter explaining the leak protection, and included a toll-free number for customers to opt out of the insurance. Twenty-five letters were mailed to customers that Servline considers "Commercial", to explain that they will pay a higher monthly fee.
- We are waiting to be reimbursed from the Police Jury, for the CWEF 2022-2023 Grant. They have submitted the request to the State.

Office Manager Report

- There were 580 active customers during the month of September.
- The September ending bank balance for the Operating Account was \$26,412.98.
- Customer issues were discussed.

Don Dowies made the motion to adjourn. Charles Morrow seconded. All agreed.

The next scheduled meeting will be held at 6:00 pm on November 13, 2023.

Joy Williams, President

Attest by:/s/ Penny M. Johnson, Office Manager