

Northwest Allen Parish Waterworks District  
Application for Utility Service  
Email: nwallenwater@camtel.net  
Website: nwallenwater.com

PO Box 363  
Grant, LA 70644  
(318)634-5256

List:	___
CSDC:	___
Alerts:	___

Office Personnel Only:  
Date: \_\_\_\_\_

User ID: \_\_\_\_\_ Location # of New Service: \_\_\_\_\_

Deposit Amount:	\$ _____	CASH	CHECK	CC
New Meter Installation Fee:	\$ _____	CASH	CHECK	CC
Bore Fee (if needed):	\$ _____	CASH	CHECK	CC

**PLEASE COMPLETE THE FOLLOWING INFORMATION FOR NEW METER:**

CUSTOMER NAME/S (FIRST, LAST): \_\_\_\_\_

Customer Physical (911) Address: \_\_\_\_\_

\_\_\_\_\_

City	State	Zip Code
------	-------	----------

Mailing Address (if different): \_\_\_\_\_

\_\_\_\_\_

City	State	Zip Code
------	-------	----------

DATE OF BIRTH: \_\_\_\_\_ DRIVER'S LICENSES #: \_\_\_\_\_ State: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

SPOUSE NAME: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

1<sup>ST</sup> TIME SERVICE WITH US? \_\_\_\_\_ IF NOT, WHAT ADDRESS? \_\_\_\_\_

IS THIS A RENTAL? \_\_\_\_\_ If yes, Name of Landlord: \_\_\_\_\_

PREVIOUS OWNER/TENANT (IF KNOWN): \_\_\_\_\_

SIGN UP FOR ALERTS (CIRCLE):      TEXT MESSAGE?    Yes    No      EMAIL:    Yes    No

EMAIL ADDRESS: \_\_\_\_\_

HOUSE: \_\_\_\_\_ TRAILER: \_\_\_\_\_ BUSINESS: \_\_\_\_\_ RV: \_\_\_\_\_ CAMP: \_\_\_\_\_ VACANT LAND: \_\_\_\_\_

Complete only if new meter will be installed:

Description of: \_\_\_\_\_

Distance to nearest intersection: \_\_\_\_\_  
(Example: 0.4 miles west of Turner Rd.)

**WATER USERS AGREEMENT  
NEW INSTALLATION**

\$500.00 CONNECTION & \$50.00 DEPOSIT

This agreement entered into between the Northwest Allen Parish Waterworks District, a utility District created by the Allen Parish Police Jury, hereinafter called the "District", and Customer."

\_\_\_\_\_, Customer(s) of the District, hereinafter called  
(Customers Name)

**WITNESSETH**

Whereas, the Customer desires to purchase water from the District and to enter into a Customers agreement as required by the Rules and Regulations of the District.

NOW THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, it is hereby understood and agreed by the parties hereto as follows:

The District shall furnish, subject to the limitation set out in its Rules and Regulations now in force or as hereafter amended, such quantity of water as Customer may desire in connection with Customer's occupancy of the following described property:

- 1. Legal property address (911 address):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The District shall install at the District's expense a water meter, a cutoff valve and a service line which shall begin at the water main line and extend to the property line. The District shall have exclusive right to use such cutoff valve and water meter. The service line shall connect with the water main line of the District at the nearest place of desired use by the Customer, provided the District has determined in advance that the system has sufficient capacity to permit delivery of water at that point.

The Customer agrees to grant to the District, its successors and assigns, a perpetual easement in, over, under and upon the above-described land, with the right to erect, construct, install, and lay, and thereafter use, operate, inspect, repair, maintain, replace, and remove water pipelines and appurtenant facilities, together with the right to utilize adjoining lands belonging to the Customer for the purpose of ingress to and egress from the above-described lands.

The Customer shall install and maintain at the Customer's expense a service line which shall begin at the meter and extend to the dwelling or place of use. The service line shall connect to the District's water meter.

The Customer must assume all responsibility of furnishing a right-of-way.



This institution is an equal opportunity provider. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).  
USDA is an equal opportunity provider, employer, and lender.

The Customer also agrees to be fully responsible for the service line from the water meter to the home including the installation of an approved back-flow device.

The Customer agrees to comply with and be bound by the Rules and Regulations of the District, now in force, or as hereafter duly and legally supplemented, amended, or changed. The Customer also agrees to pay for water at such rates, time, and place as shall be determined by the District, and agrees to the imposition of such penalties for noncompliance as are now set out in the District's Rules and Regulations, or which may be hereafter adopted and imposed by the District.

The Customer agrees to pay a refundable deposit in the amount of \$ 50.00 on the date the water is made available. In the event service to the Customer is terminated, either voluntarily by the Customer, or by the District for cause, the deposit shall be held and applied by the District to any unpaid balance then owing on the Customer's account. Should the account be fully paid at the time of termination of service to the Customer, the deposit shall be refunded by the District within a reasonable time thereafter.

Additionally, the Customer agrees to pay a one time non-refundable connection fee in the amount of \$500.00.

The District shall have final authority in any question of location of any service line connection to its water main line; shall determine the allocation of water to Customers in the event of a water shortage; and may shut off water to a Customer who allows a connection or extension to be made of the customer's service line for the purpose of supplying water to another user. In the event the total water supply shall be insufficient to meet all of the needs of the Customers, or in the event there is a shortage of water, the District may prorate the water available among the various Customers on such basis as is deemed equitable by the Board of Directors, and may also prescribe a schedule of hours covering use of water for garden purposes by particular Customers and require adherence thereto or prohibit the use of water for garden purposes; provided that, if at any time the total water supply shall be insufficient to meet all of the needs of all the Customers, the District must first satisfy all of the needs of all Customers for domestic purposes before supplying any water for livestock purposes and must satisfy all the needs of all Customers for both domestic and livestock purposes before supplying any water for garden purposes.

The Customer agrees that no other present or future source of water will be connected to any water lines served by the District's waterlines and will disconnect from the present water supply prior to connecting to and switching to the District's system and shall eliminate their present or future cross-connections in the Customer's system.

The Customer shall connect the service lines to the District's water meter and shall commence to use water from the system on the date the water is made available, to the Customer by the District. Water charges to the Customer shall commence on the date service is made available, regardless of whether the Customer connects to the system.

In the event the Customer shall breach this contract by refusing or failing, without just cause, to connect a service line to the District's distribution system as set forth above, the Customer agrees to pay the District a lump sum of \$300.00 as liquidated damages.



It is expressly understood and agreed by the parties hereto that the said amount is agreed upon as liquidated damages in that a breach by the Customer in either of the respects set forth above would be difficult, if not impossible, to prove the amount of such damages. The parties hereto have computed, estimated, and agreed upon said sum in an attempt to make a reasonable forecast of probable actual loss because of the difficulty of estimating with exactness the resulting damages.

Water payments are due on the 1<sup>st</sup> of each month. The failure of a Customer to pay water charges duly imposed shall result in the automatic imposition of the following penalties:

1. Nonpayment within ten (10) days from the due date will be subject to a penalty of ten (20%) percent of the delinquent account.
2. Nonpayment within twenty (20) days will result in a disconnect letter being mailed to customer giving ten (10) business days to pay past due amount. If past due amount not paid within ten business days meter will be locked and the water will be shut off from the Customer's property.
3. In the event it becomes necessary to shut off the water from a customer's property for non-payment, the customer's security deposit will be applied to any past due balance. To reconnect, any past due balance must be paid along with a reconnect fee of \$100.00, a new \$50.00 security deposit and a \$25.00 service charge. Payment of these fees will only be accepted during the business hours of 8:00am - 12noon, Monday - Friday.

Initial the following Statements:

\_\_\_\_\_ Payment is due, no later than the 10<sup>th</sup> of each month (Exceptions: Holidays, or Weekends)  
\_\_\_\_\_ Late Fees will be assessed on the 11<sup>th</sup> of each month (Exceptions: Holidays, or Weekends)  
\_\_\_\_\_ A Disconnect Fee of \$100.00 will be applied, if Bill is not paid by the 20<sup>th</sup> of each month.  
(Exceptions: Holidays, or Weekends)  
\_\_\_\_\_ You received a Northwest Allen Waterworks Manual

IN WITNESS WHEREOF, we have executed this agreement this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: Northwest Allen Parish Waterworks District

\_\_\_\_\_  
Don Dowies, President

By: \_\_\_\_\_  
Customer



This institution is an equal opportunity provider. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).  
USDA is an equal opportunity provider, employer, and lender.

Northwest Allen Parish Waterworks District  
P. O. Box 363  
Grant, LA 70644  
(318)634-5241

The information regarding race, ethnicity, and sex designation solicited on this application is requested in order to assure the Federal Government, acting through the Rural Housing Service that the Federal laws prohibiting discrimination against customer applications on the basis of race, color, national origin, religion, sex, familial status, age, and disability are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race, ethnicity, and sex of individual applicants on the basis of visual observation or surname.

**Ethnicity:**

Hispanic or Latino \_\_\_\_\_  
Not Hispanic or Latino \_\_\_\_\_

**Race:**

American Indian/Alaska Native \_\_\_\_\_  
Asian \_\_\_\_\_  
Black or African American \_\_\_\_\_  
Native Hawaiian or Other Pacific Islander \_\_\_\_\_  
White \_\_\_\_\_  
Other \_\_\_\_\_

**Gender:**

Male \_\_\_\_\_  
Female \_\_\_\_\_

Northwest Allen Parish Waterworks District  
P. O. Box 363



This institution is an equal opportunity provider. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).  
USDA is an equal opportunity provider, employer, and lender.

Grant, LA 70644  
(318)634-5241

### NEW METER INSTALLATION DEPOSIT AGREEMENT

I hereby understand that I am paying a \$550 fee to have a  $\frac{3}{4}$  x  $\frac{5}{8}$  water meter installed in my name at \_\_\_\_\_ . I understand that \$500.00 of this is the connection fee and \$50.00 is the actual deposit. I also understand that if a road bore is necessary, an additional charge of \$20.00 per foot (for length of bore) will be added. When, and if, I move from this residence, and all of my water bills are paid, I will receive a \$50.00 refund.

I understand that if I am married, the meter will be in both of our names. If we should divorce, the water will remain on for the spouse who stays in the house, and the deposit will stay with that spouse until they move, unless we have a legal notice from a lawyer.

\_\_\_\_\_  
CUSTOMER'S SIGNATURE

\_\_\_\_\_  
SPOUSE'S NAME



This institution is an equal opportunity provider. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).  
USDA is an equal opportunity provider, employer, and lender.