NW ALLEN PARISH WATERWORKS DISTRICT

BOARD OF DIRECTORS

MEETING

August 12, 2024

6:00 PM

# AGENDA

1. OPEN REGULAR MEETING
   1. Prayer
   2. Pledge Allegiance
   3. Minutes from July, 2024 Meeting
2. NEW BUSINESS:
   1. Dustin Kisting will explain the importance of updating our old Chlorine Meters:

Hach handheld Chlorine Meters DR300, need 2

3 Companies list same price until August 31, 2024, with sale is $531.00/meter = $1062.00, but Hach is only company to offer free shipping on 1st order.

* 1. Line Locator: Ditch Witch: UTG2-Classic, With Warranties: $5756.61, Without warranties: $5,255.61
  2. 4F Drilling paid for the $100 Application fee to get bulk water. They didn’t. They want a refund.
  3. FirstNet First Responders phones

1. OLD BUSINESS:
   1. Glenn Turner, Meyers, Meyers, Lecroix, & Hixson, Inc., to give an update on the Filter Project and the Emergency CWEF Bore on Whiskey Chitto.
   2. Refunded $50 for Charles Morrow for the Management Training Class
   3. Status of Utilipay
   4. Servline Leak Insurance Progress:
      1. 3 Customers filled a claim in July, All 3 approved.
   5. ACH Bank Drafts: 99 Customers
   6. Replied to Sanitary Survey by email: August 5, 2024.
      1. Had to change screen 2 times before he accepted it.
   7. Lead Sampling: Due September 30, 2024
   8. Lead Service Line Inventory: Due October 16, 2024
   9. Personnel Manual Editing Progress. Must complete and vote on it!
2. Office Manager’s Report
   1. Monthly Customer Status
      1. 591 Customers
   2. Monthly Bank Balances
      1. Operating Account: $ 34,558.20
      2. Asset Fund: $ 75,409.10
      3. Contingency Fund: $ 24,255.68
      4. Reserve Fund: $ 82,511.72
      5. Total: $216,734.70

1. Customer Issues
   1. Joel Thompson, without water 3 days because of lightning strike.
   2. 9+ customers whose payments were returned to sender after being stamped in Baton Rouge on July 3, 2024. All had the correct address. Assume there are more. I filed a complaint on the UPS web page.1 bill to vendor, returned 7/23/24 for incorrect address. Mailed June 3, 2024. Address was correct. I took off all late fees on the affected customers.
   3. Teddy Rasberry’s June Water Bill
      1. Adjust it?
      2. Change his meter?

Closing